

Suggestions for Success from Faculty

Best Study Practices

1. Take notes
2. Active listening is the key
3. Make-up practice study questions
4. Don't let your work pile up, or you will get behind
5. Close the door—minimize distractions
6. Use the library
7. Read the material—highlight/take notes as you read
8. Review your notes after class
9. Follow the class syllabus
10. Read the chapters before lectures
11. Scan chapters/material—pay attention to bold topics
12. Select a time to study and be faithful to that time
13. Read the material out loud to yourself, not just once but many times
14. Read questions carefully so that you don't misread words or skip over words
15. Write down and/or highlight key words & points in class during lecture.
16. Rewrite key points from class each day.

Best Way to Study for Exams

1. Don't cram at the last minute
2. Review material—notes, chapters, etc.—daily
3. Don't read into the test question—first impressions are usually correct
4. Minimize distractions
5. Take frequent breaks
6. Listen to instructor
7. Use the practice quizzes
8. Review material—again
9. Sleep well the night before
10. Look for key points and phrases
11. Try to come up with analogies or build connections between what you know and new material.
12. Take notes during class (active listening)
13. Make an outline

14. Form a study group
15. Flash cards are helpful because they can be carried & studied anywhere

Best Things to Do in Class

1. Try to see the big picture—don't get lost in details
2. Attend!!
3. Stay alert!
4. Take notes
5. Read assignments before class—refer to syllabus
6. Be on time to class and don't leave early
7. Come ready to work/learn
8. Ask questions
9. Don't talk over the instructor or others in class
10. Listen
11. Participate
12. Communicate with the instructor
13. Read, listen, take notes, ask questions
14. Sit in the front of the class
15. Come early, stay late, set up time with instructor
16. Pay attention to the Instructor

Best Resources

1. Textbook--Read the material before class
2. Refer to syllabus
3. Good nutrition
4. Get enough sleep
5. Read with pen in hand to make notes or underline
6. Use the library
7. Make friends in class and study with them
8. Your instructor
9. A good attitude—an attitude that wants to learn and one that understands the value of the education you are earning (I'm here because I have to be on my parents' insurance. May be true, but not a good attitude.)
10. The Academic Support Center

Best Way to Fail a Class

1. Don't turn in assignments
2. Don't prepare for exams
3. Miss Classes
4. Don't follow the syllabus
5. Don't listen/pay attention when Instructor expectations are explained at the beginning of the semester
6. Don't take notes
7. Don't participate
8. Have a bad attitude
9. Don't communicate with the instructor if you are having a problem that prevents you from performing your best
10. Don't ask questions
11. Get behind on Homework and/or exams

Common Mistakes Students Make

1. Not asking questions
2. Assuming an answer—not asking for clarification
3. Not reading the material
4. Waiting too late to start studying
5. Waiting to the last minute to start a project
6. Missing class(es)
7. Arriving late (which interrupts everyone else)
8. Not taking notes
9. Playing games, texting, talking, listening to music, or being on Facebook during class
10. Not turning in assignments
11. Missing Exams