

Project Management Assistant (PM71)

Certificate eMap

This eMap, along with regular meetings with your program advisor and using DegreeWorks, will help you remain on track to finish your program as quickly as possible and graduate from Georgia Northwestern Technical College. This eMap is intended to be used when beginning the program in Fall semester. Starting the program in Spring or Summer semesters may alter the suggested courses or course availability. This eMap is based on the 2026-2027 academic year.



1st set of suggested courses

Course	Hours	Completed
COMP 1000 Introduction to Computer Literacy (serves as a prerequisite course for BUSN 1450)	3	☐

2nd set of suggested courses

Course	Hours	Completed
BUSN 1450 Computer Applications for the Business Professional (serves as a prerequisite course for BUSN 2130, prerequisite for this course is COMP 1000)	4	☐
MGMT 1105 Organizational Behavior	3	☐

3rd set of suggested courses

Course	Hours	Completed
BUSN 2130 Expert Spreadsheet Analysis (prerequisite for this course is BUSN 1450)	3	☐
MGMT 2210 Project Management	3	☐

Total Credit Hours: 16 Minimum Credit Hours Required for Graduation

Project Management Assistant Certificate Planning Notes:

- Courses for this program are offered at all six GNTC campuses and also available 100% online.
- For part-time and full-time students, COMP 1000 needs to be completed in the 1st set/ semester. COMP 1000 serves as a prerequisite for BUSN courses.
- For part-time and full-time students, BUSN 1450 needs to be completed in the 2nd set/ semester. BUSN 1450 serves as a prerequisite for BUSN 2130.
- Program advisors for PM71 are Karen Whitfield, kwithfield@gntc.edu (Catoosa, Walker, and Whitfield Murray campuses) and Barbara Capes, bcapes@gntc.edu (Floyd, Gordon, and Polk campuses).

Additional information for the Administrative Support Assistant Certificate and program requirements can be found in the [GNTC 2026-2027 Catalog](#).