

Medical Assisting (MA22)

Diploma eMap

This eMap, along with regular meetings with your program advisor and using DegreeWorks, will help you remain on track to finish your program as quickly as possible and graduate from Georgia Northwestern Technical College. This eMap is intended to be used when beginning the program in Fall semester. Starting the program in Spring or Summer semesters may alter the suggested courses or course availability. This eMap is based on the 2026-2027 academic year.



PRE-OCCUPATIONAL CURRICULUM* (14 Credit Hours)

Please note: Pre-Occupational Curriculum must be taken before beginning Occupational Curriculum.

1 st set of suggested courses			
Course		Hours	Completed
ENGL 1005	Applied Technical Communication	3	☐
MATH 1012	Foundations of Mathematics	3	☐
PSYC 1010	Basic Psychology	3	☐

2 nd set of suggested courses			
Course		Hours	Completed
COMP 1000	Introduction to Computer Literacy	3	☐
ALHS 1090	Medical Terminology for Allied Health Sciences	2	☐

Students should apply to the Medical Assisting Program during this set.

Medical Assisting Diploma Planning Notes:

- The Medical Assisting program requires a wait list application. Students may only apply when in the last semester of Pre-Occupational courses.
- All classes in the 1st and 2nd sets are pre-occupational courses that must be taken before occupational courses. Occupational courses must be taken in the semester sets as they are aligned.
- The program accepts students twice a year:
 - Fall on the Floyd County Campus and the Walker County Campus
 - Spring on Floyd County Campus only. Students accepted in the Spring may have a slight variation to course sets.

Program Advisors for MA22 are: Tracey Mercado tmercado@gntc.edu for FCC. Martha Smith msmith@gntc.edu for WCC

Note: All required courses must be completed with a grade of "C" or better in order to graduate from this program.

*In addition to the Medical Assisting Diploma, GNTC also offers a Medical Assisting Associate of Applied Science Degree. Entry level pay is equivalent for the Diploma and Degree. To compare required courses for the AAS Degree please see the eMap for Medical Assisting AAS (MA23) Degree.

OCCUPATIONAL CURRICULUM (34 Credit Hours)

Please note: Students may only enroll in Occupational Curriculum if they have been accepted into the Medical Assisting program. Courses must be taken in the order/sets listed below.

1 st set of suggested courses			
Course		Hours	Completed
MAST 1061	Front Office and Legal Implications	6	☐
MAST 1030	Pharmacology in the Medical Office	4	☐
MAST 1080	Medical Assisting Skills I (Prerequisite: ALHS 1011; ALHS 1090)	4	☐

2 nd set of suggested courses			
Course		Hours	Completed
MAST 1090	Medical Assisting Skills II (Prerequisite: MAST 1080)	4	☐
MAST 1112	Insurance and Claims Management	5	☐
MAST 1120	Human Diseases	3	☐

3 rd set of suggested courses			
Course		Hours	Completed
MAST 1130	Medical Assisting Externship / Seminar	8	☐

Total Credit Hours: 48 Minimum Credit Hours Required for Graduation

Additional information for the Medical Assisting Diploma and program requirements can be found at [2026-2027 Catalog](#).