

Healthcare Billing and Coding Specialist (HBC1)

Certificate eMap

This eMap, along with regular meetings with your program advisor and using DegreeWorks, will help you remain on track to finish your program as quickly as possible and graduate from Georgia Northwestern Technical College. This eMap is intended to be used when beginning the program in Fall semester. Starting the program in Spring or Summer semesters may alter the suggested courses or course availability. This eMap is based on the 2026-2027 academic year.



1st set of suggested courses

Course		Hours	Completed
BUSN 1010	Medical Terminology, Anatomy, and Diseases for Business	6	☐
ENGL 1005	Applied Technical Communication	3	☐
COMP 1000	Introduction to Computer Literacy	3	☐

Students must start with BUSN 1010 or the alternate option, BUSN 2300, MAST 1120 (or BUSN 1120 as a substitute for MAST 1120) and BUSN 2310. All students starting C term or summer semester should be enrolled in BUSN 2300 and 2310. If students want a full-time schedule, add COMP 1000 and/or ENGL 1005/1010.

2nd set of suggested courses

Course		Hours	Completed
BUSN 2400	Healthcare Procedural Coding (Prerequisite: BUSN 1010 only OR must have completed all of the following requirements: (A) BUSN 2300 or ALHS 1090; (B) BUSN 2310 or ALHS 1010 or ALHS 1011; (C) MAST 1120)	3	☐
BUSN 2410	ICD Coding (Prerequisite: BUSN 1010 only OR must have completed all of the following requirements: (A) BUSN 2300 or ALHS 1090; (B) BUSN 2310 or ALHS 1010 or ALHS 1011; (C) MAST 1120 or BUSN 1120)	3	☐
BUSN 2350	Electronic Health Records (Prerequisite: COMP 1000; BUSN 1010 only OR must have completed both of the following requirements: (A) BUSN 2300 or ALHS 1090; (B) BUSN 2310 or ALHS 1010 or ALHS 1011)	3	☐

BUSN 2350 is the recommended course. Additional courses may be available to meet this requirement. See Course Catalog for more info.

3rd set of suggested courses

Course		Hours	Completed
BUSN 1015	Introduction to Healthcare Reimbursement (Prerequisite: BUSN 1010 only OR one of BUSN 2300 or ALHS 1090)	3	☐
BUSN 1440 OR BUSN 1460	Document Production OR Keyboarding and Document Formatting (Prerequisite for BUSN 1460 is COMP 1000)	4	☐
BUSN 2420	Advanced Medical Coding (Prerequisite: BUSN 2400 and BUSN 2410)	3	☐

BUSN 2420 is not offered in fall semester.

Total Credit Hours: 31 Minimum Credit Hours Required for Graduation

Healthcare Billing and Coding Specialist Planning Notes:

- Classes for this program are offered at all GNTC campuses (schedules may vary) and can also be completed 100% online.
- If Learning Support Courses are needed, the timeframe for completion will be longer.
- Availability of coding courses varies per semester. Seek assistance from an advisor.
- The Program Advisor for HBC1 is Gina Stephens, gstephens@gntc.edu

Additional information for the Healthcare Billing and Coding Specialist Certificate and program requirements can be found at [2026-2027 Catalog](#).