

Your Career Plan

Use Career Services: Explore Majors and Career

- Meet with Career Services to discuss your major. There is someone to speak with if you are undecided or want to change.
- Complete assessments to help determine your interests, values, skills, and personality or explore various careers.
- Explore various majors on our program catalog page.

Start Developing Your Career Search Tool Kit

- Attend Workshops provided by Career Services on creating cover letters and resumes and developing your networking skills.
- Draft a resume and/or cover letter and have it reviewed by Career Services.
- Create a Handshake Profile and complete it by adding your education, experiences, and more.

Focus on Academics

- Seek academic advisement before registering every semester: Be sure to choose courses related to your program of study
- Maintain a high GPA
- Seek free tutoring in the campus Academic Support Centers on any GNTC campus
- Start building your career portfolio of classwork and activities that could relate to your career goals
- Play an active role in group projects

Stay Involved

- Become involved, and even assume leadership roles in student clubs and professional organizations
- Attend lectures and demonstrations held at GNTC; take advantage of opportunities to speak with guest speakers, college personnel, and faculty.
- Cultivate potential contacts by interacting with club members, leaders, and presenters
- Attend career fairs, conferences, seminars, and local meetings related to your chosen field of study.

Familiarize Yourself with Potential Employers

- Review company websites and literature.
- Use job search platforms like Handshake to research companies and network with their representatives

Develop a Job Search Strategy

- Work with Career Services Coordinators
- Participate in career fairs
- Update your resume
- Talk to your faculty program advisor for leads in your field.
- Check Handshake for resources and job listings