



Credit by Documented Learning Form

First and Last Name: _____ GNTC Student ID Number: _____

Steps and Checklist:

- Complete the Application for Prior Learning Assessment.
- Complete and sign the Credit by Documented Learning Form, including the table below.
- Attach a copy of the current certification, licensure, or other documentation.
- Using the supporting documentation attached to the Application for Prior Learning Assessment write a brief explanation stating how certification, licensure, or other documentation applies to the course for which credit is being requested.
- Submit the completed forms and supporting documentation to the PLA Coordinator's office.

| Requested GNTC Course Credit* | | For Official Use Only | |
|-------------------------------|--------------|--------------------------|--------------------------|
| Course Number | Course Title | Approved | Not Approved |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | <input type="checkbox"/> | <input type="checkbox"/> |

*Please contact program advisor or PLA Coordinator if unsure how to equate certification and/or licensure to course credit.

Name of certification, licensure or other: _____ Expiration Date: _____

| Required Signatures | | |
|-------------------------------------|-----------|------|
| | Signature | Date |
| Student | | |
| Faculty Subject Matter Expert | | |
| Program Dean | | |
| Vice President for Academic Affairs | | |
| Registrar (Standard) | | |