

WHO SHOULD APPLY FOR WIA AND FREQUENT QUESTIONS ASKED REGARDING WIA.

WIA is a federally funded training program that assists students who are currently laid off workers or students that have very low family income. The eligible student will be learning new skills for tomorrow's workforce. WIA pays a small travel stipend and assists with child care expenses to those who qualify. It also pays for program required books, supplies, and related materials.

Who should apply? Anyone can apply, but to be eligible, you must have either been laid off from work, due to no fault of your own, or live in a house where the family household income is very low.

WIA applicants who have been laid off from work must bring in a copy of the separation letter or a letter of determination from the Department of Labor.

Low family income, means your family income level is food stamp eligible low. You do not have to be receiving food stamps, but your family income must fall within the federal income guidelines. If your eligibility is based on low income, you must provide verification of food stamps or the last 6 months of your family income.

The WIA office of GNTC is receiving record numbers of applications. Due to the number of applicants who are applying, you may be deemed eligible, yet not be accepted for the semester for which you have applied. In that situation, we will hold your file for the following semester. WIA will convey any necessary information to all applicants whether they are accepted, placed on hold, or denied.

When should I apply? You can apply for WIA at any time. If you are training in a medical field, WIA cannot assist you until you complete your pre-requisites and you are accepted into your field of study. These programs are: Medical Assistant, LPN, RN, and OTA. WIA can assist in most other programs as you begin your program of study. A WIA application, forms, and the WIA Training, Education, and OJT Employment Application Cover Sheet can be obtained by visiting www.careerdepot.org.

What is my responsibility for receiving WIA funds? You are expected to be enrolled full-time (at least 12 hours of credit classes). You must be making good grades, have good work ethics grades, good attendance, and maintain a positive attitude. If your GPA falls below 2.0, you may be dropped from the WIA program. WIA is a training program, and it is successful when you go to work. After you have completed your program of study, you **must actively seek employment** and **go to work** in the field of study for which you have been trained. WIA staff will contact you each quarter to track and record your employment status, wage information, and any changes that may have occurred. WIA is required to track you for two consecutive semesters.

Please be prepared to answer questions regarding your work status, income, and any changes in contact information that take place during this one year period.

How do I receive the travel stipend and the childcare assistance? New participants attend an information meeting which informs you as to how the program works and how to pick up your weekly stipend check.

WIA assists with child care expenses for up to two children under the age of 13 years. The childcare assistance is paid at the rate of \$12per day for qualifying children. It also pays \$9per day for travel. To receive this money, a student must be attending classes on campus. Having hybrid or online classes can jeopardize your weekly stipend. You must maintain at least a 2.0 grade point average to participate in this program.

How long can I be in the WIA Program? WIA participants must complete their program of study within two years. You must complete your program in this time period and be ready to go to work. Normally, you will be deemed ineligible if you currently hold a Bachelor's degree. The program must be a skill specific training program.

Your application cannot be processed until every document has been received by the WIA staff. Follow the check list on the WIA Training, Education, and OJT Employment Application Cover Sheet. Stay in contact with our office.

Failure to return all of the application pages and required documentation may result in receiving no assistance from WIA.