



Proposed Interviewee Questions

Employers are interested in candidates who ask quality questions and make intelligent conversation based on what they know about the organization. The right questions can set you apart in a positive way from other people being considered for the job. It is recommended you ask questions, such as those listed below, that will give you some knowledge of the job and company as well as convey to the interviewer that you have a sincere interest in the position. Remember: All the questions listed will not be applicable to every interview.

- Could you describe a typical day or week in this position?
- Do employees normally work many hours of overtime?
- Can I progress at my own pace or is it structured?
- Will I work more by myself or with a group in this position?
- How long have most of your employees been with the company?
- Is there a formal training period?
- How long is the formal training period?
- How will I be evaluated at this company, and how often?
- What are the performance expectations of this position over the first 12 months?
- What skills and attributes do you value most for someone being hired for this position?
- What were the major strengths and weaknesses of the last person who held this position?
- How much travel can I expect?
- Is it possible to transfer form one division to another?
- How soon would I be expected to report to work?
- What are the next steps in the interview process?