



2018-2019
Financial Aid Suspension
Appeal Form

Financial Aid Office
 Phone: 844-348-7659
 E-mail: [Financial Aid](#)
 FAX: (706) 802-5041

Year and Semester Financial Aid was Suspended: _____

Is this your first financial aid appeal? (Check One) Yes No

You are on Financial Aid Suspension due to not successfully completing courses with a cumulative GPA of 2.0 and/or due to not successfully completing 66.67% of all coursework attempted. Failing and Withdrawal grades do not count as successfully completing a course and therefore lower your cumulative GPA and/or Completion Rate. In order for you to be eligible to appeal the denial of aid, you must complete all of the following:

1. Provide a written/typed, detailed explanation of the extenuating circumstance that describes why you were unable to maintain the minimum academic standards and what steps you will take to resolve this situation.
2. Provide supporting documentation for the appropriate time frames that will justify your explanation.
3. Complete "[The Key Components to the Satisfactory Academic Progress \(SAP\) Financial Aid Appeal Process](#)", an online tutorial that is located under your academic progress in MyGNTC.
4. Print the page that indicates you have passed the tutorial and turn it in with your appeal form.

Please allow a minimum of 2 weeks for appeals to be reviewed.

Your student email is the official form of communication for Georgia Northwestern Technical College. We will send you notification of the Committee's decision to your student email account. It is your responsibility to check your email account frequently for any information the Financial Aid department may send you.

My signature below certifies that I understand the Financial Aid Appeal Process and what is required by me

We cannot accept Electronic Signatures on this form. All signatures must be applied by hand in blue/black ink

Student's Signature: _____	Date: _____
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For FAA Committee Use Only

Determination: Academic Plan Approved Probation Denied

Comments: _____

Committee Initials: (1) _____ (2) _____ (3) _____ DATE: _____

Please take a moment to complete our customer service survey. [Complete the financial aid survey.](#)
 GNTC is a unit of the Technical College System of Georgia and an Equal Opportunity Institution.